

# 2024/25 BGMS PAC Meeting Minutes

February 12, 2025

<u>Attendance:</u>	
Jodi Stiglic Tiffay Harrison Adeana Zappone Allie Brush Aaron Powell Mindy Guthrie	Nicole Chadwick Amy Sinesael Laura Wheway April Levine Claire Burns  Regrets: Valerie Friess

Call to Order: 6:33 pm

Land acknowledgement by President Jodi

-Attendance taken by secretary, April, Quorum achieved

Introductions around the table as we welcome our incoming principal, Aaron Powell.

-Agenda: approval by Nicole Chadwick, seconded by Adeana Zappone

- Minutes: Adeana Zappone motions approval and Nicole Chadwick seconds.

Admin Report: Welcome to Aaron Powell, our incoming principal.

Basketball grade 8 boys and girls had great seasons this year. Ice skating programs are ongoing.

Action for learning: literacy. Word of the week is Midnight. Langley books of the year program.  
Numeracy: tangram challenge on the slideshow each week.

Lunar New Year celebrations and decorating last week.

Upcoming: red and pink day, valentine's day February 14. Respect and Diversity week Feb 24-28  
"We are all Raptors" theme

President's report: no report

Vice president- no report

Treasurer report: January balance chequing account 17,830.96, gaming 11,47.98

Talked last meeting about approval for \$500 for bus-fund for the grade 7s for field trip. Motion to reallocate \$500 from emergency budget and \$175 from pancake breakfast budget and add those to the bus fund line item. Seconded by Laura Wheway. To be voted on at the next meeting.

Hot Lunch Coordinator report: Hot lunch is up and running for the next session. Next Friday is McDonalds. KFC and Panago are also in this session. Claire and Laura worked out a schedule so that no major scheduling conflicts were made.

# 2024/25 BGMS PAC Meeting Minutes

---

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DPAC report: Hannah Beach Practical Strategies for Change parent presentation February 13 at KPU Langley Campus 7-9pm, notification during this meeting that it has now officially sold out.

Emergency Preparedness: Tara not present. Clarifying whether this is a PAC responsibility to have on executive council moving forward. Emergency preparation clarified as the responsibility of the school. Mrs. Devlin has updated the backpacks.

Scholarship Coordinators: no applications in yet. Deadline is February 28<sup>th</sup>.

Bylaw committee: Some proposed changes have been made by the review committee. Clarification needed about agenda responsibilities between the president and secretary roles. Clarifying expectations for coordinator roles. The changes will be updated and the bylaws will be voted on by PAC next meeting. Current bylaws for comparison are available on the school website at BGMS

The proposed changes are as follows:

- Section 9 title changes from “Committees” to “Committees and Co-ordinators”
- Under Section 6: Meetings, Removal of language that 50% of meetings are daytime and 50% are evening meetings. This is proposed that the meeting schedule will be determined in September of the current school year under the council at the time
- Under Section 6: Meetings 6.1.8 removal of language that PAC council has to review Constitution by October 31<sup>st</sup> of each school year, moving forward just that the constitution must be reviewed annually
- Under Section 7.3: Term of Service, updated that council members must not miss more than 2 consecutive meetings (new language addition) and also must be present for at least 75% of the meetings scheduled. This also added to section 7.3.6.1 as a cause to remove a council member.
- Under section 8.2.2: Presidential Responsibilities, Addition of language that the President is to provide input item for the agenda to the secretary
- Under Section 8.2.3: secretarial responsibilities, addition of language that the agenda must be prepared 7 days prior to the scheduled meeting as well as be distributed to the Principal of the school and posted online on the PAC Facebook page.
- Also Under Section 8.2.3, Distribution of the minutes of the previous meeting to be distributed to the Principal and the PAC Facebook page. This must also be proof-read prior to posting by another PAC Council member.
- Under Sections 8.2.3 and 8.2.4 (secretary and treasurer, respectively), minor language adjustments that records be kept for 7 years, adding the numeral as well as the written word.
- Under Section 8.3.1 Hot Lunch Coordinator, removal of language that the [bgms.pachotlunch@gmail.com](mailto:bgms.pachotlunch@gmail.com) email be maintained, as this is not currently the method being used
- Under section 9, addition of details relating to reporting at each meeting, missed meetings by council and committee members, maintaining open communication with President and/or vice president, missed meetings must be reported to President 5 calendar days prior, and failure to follow the above is grounds for possible removal.

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---

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- Minor language change under section 10.4 to add the numerals 200 after the word two hundred to be clear in the language about monies voted upon by council.

\*\*Motion to have the new bylaws approved as presented, seconded by Nicole Chadwick and to be voted on at our next meeting.

Fundraising Report: Purdy's deadline April 7<sup>th</sup>, will be available for pickup April 16<sup>th</sup>.

Spiderweb equipment has been evaluated and will be fixed at a later date that has not been determined yet.

Discussion regarding Twoonie treat days. Group agreed that this is a good fundraiser. This will be discussed further at future meetings.

Dance\_Committee: \$820 in ticket sales cash \$2420 total sales, Concession \$1039. One student had an injury and it happened that Mindy and another volunteer had proper first aid training. This is being noted that in the future there should be designated first aid persons in our planning. Also that we need to make our expectations of our volunteers very clear. Discussed that we need to make ourselves more identifiable as coordinators, that roles of volunteers need to be made clear in advance and multiple times to ensure safety of students.

Next Dance scheduled for May 2<sup>nd</sup>

New business:

Popcorn trolley- would love to have the popcorn maker on a cart or trolley that rolls easily. Amy will look at it from treasury perspective.

Discussed again about outdoor BBQ/grill for future BBQ and pancake days. Group agrees but no commitment made to motion this spending forward at this time.

Meeting adjourned: 8:08pm

Next meeting: April 16th 6:30 pm